Internship positions at SciFest Dubai™

Do you want to be part of a team that produces one of the most exciting festivals in Dubai? SciFest Dubai™ is a platform to promote creativity, critical thinking, innovation, and steam education. Last year's festival had 25 events attended by 13,000 visitors and participants along with coverage in all national print media and radio and television. The 2015 Festival is set to take place from October 4-9 at Dubai Municipality's Children's City in partnership with the Goethe Institute's Science Film Festival.

We're looking for a group of young, dynamic and ambitious students to join our team through a variety of internship positions and responsibilities. Applicants don't have to come from a science background, but a passion for a science and technology is a huge plus! Aside from gaining work experience with their positions, interns will have the opportunity to network, collaborate and meet with professionals from various STEM fields within the region.

Profile for all internship positions
· University Graduate (or pursuing undergraduate studies)
· Interested in being part of a dynamic and innovative team
· Excellent oral and written communication
· Good organization and problem solving skills
· Able to work under pressure

The positions below are not paid, but they do offer applicants the opportunity to be part of a core team of inspired, enthusiastic individuals who have big dreams and are committed to promoting a public understanding of science and the arts. Interested applicants please send your CV to info@scifestdubai.com and remember to quote the relevant code. Your application will be reviewed and you will be contacted by our core team for an interview (over phone call/google hangout) within two weeks.

Creative Marketing/Production Intern (code #scfd3311)
Responsibilities:
• Conduct research and identify new ways to market live programs.
• Assist with the preparation and coordination of marketing and promotional campaigns.
• Organize online databases and print materials.
• Assist with the tracking of deadlines.
• Support the web design team with the creation of digital content.
• Assist with proofreading and editing copy.
• Assist with social media projects, which may include occasional blog writing.
• Other duties as assigned to support SciFest Dubai's content and live programming.

Partnerships Intern (code #scfd3312)
Responsibilities:
• Research, identify and liaise with potential national and international partners.
• Coordinate marketing and promotional campaigns.
• Manage partnership/sponsorship database.
• Coordinate with schools and content providers.

Media Internship (code #scfd3313)
Responsibilities:
- Research for producers and editors that can create content for the festival
- Assist on shoots, in studio & on location.
- Research usage rights for media.
- Assist members of the department as needed.

- Create digital content for social media.
- Coordinate social media/digital marketing.

Digital Marketing Internship (code #scfd3314)
Responsibilities:
- Design social media marketing campaigns and manage a budget.
- Create unique content and coordinate facebook/twitter/instagram pages.
- Coordinate with media and marketing teams in order to create and an online presence.
- Create content for our blogs.
- Run email campaigns.

Finance Internship (code #scfd3315)
Responsibilities:
- Budget development and management of cash flow.
- Provide visibility and financial support for the Editorial, Marketing, Development, and Media departments.
- Provide statistical and financial assistance in business decisions.
- Work on financial modeling improvements in the planning and forecasting models to enhance process efficiency.

Events Management Internship (code #scfd3316)
Responsibilities:
- Planning, coordination and management of various events during the festival.
- Managing a budget.
- Overlook onsite events and troubleshoot any problems that may arise.
- Support content providers and provide organizational aid.
- Write post event evaluations.
- Coordinate staffing and volunteer requirements.
- Organize parking, traffic control, security, first aid, hospitality and other miscellaneous needs of the festival.

Education Intern (code #scfd3317)
Responsibilities:
- Coordinate with various schools and departments.
- Coordinate with the marketing team to raise awareness of the festival amongst students.
- Collaborate with educators and content providers.
- Manage databases.
- Coordinate posters and other content to schools and educational centers.
- Support the core team with the organization of talks, workshops and other events.